

FOR
NEY

READER'S
GUIDE

may 2017

Registration

The library is open to any member of a Paris specialized library.

The free membership card is established after presentation of an **identity card** (passport, driving licence, or immigration card) and a **recent identity photo**.

This library card is strictly personal and must be validated every year. It allows you to consult documents and to borrow some of them. It also gives you access to all the City of Paris specialized libraries.

You must show your library card on entering the first floor

To be noted : 'Attack level' Vigipirate plan : only hand luggage (55cm × 35cm × 25cm) is allowed

Take out readings

In the first 3 rooms of the library are offered borrowable books and magazines. It is possible to borrow 8 books and 8 reviews for 3 weeks. The loan and return of books and magazines is done at the reception desks of the library. The loan and return of the DVDs are done at the top floor, salle Marianne Delacroix.

It is possible to borrow 5 DVD, which requires the subscription of a yearly fee of 61 €, valid in all the libraries of the network of the City of Paris.

The library card is required to borrow

Items borrowed may be renewed twice on the site with your library card or on line, on the condition that they are not overdue and if no other reader has placed a hold on them.

Overdue documents are subject to a fine of 0,15 € per day and per document.

Readings at the Library

The documents kept on the spot are communicated immediately on paper request to the welcoming desk of the reading room. Up to 5 books and 5 magazines can be consulted simultaneously, the application being renewable after having returned the documents.

Documents stored in the outside store are subject to a delayed communication: they must be requested in advance via the catalog of specialized libraries. 5 books, 5 exhibition catalogs, 5 museum catalogs, 5 commercial catalogs 10, 10 periodicals, 10 catalogs of sales.

The ordered documents are usually delivered the day after the request at about 2 pm on weekdays. An e-mail warns of the availability of documents: there is no need to come to the library before receiving it. The documents are kept for 14 days at the Hôtel de Sens for on-site consultation. They should be taken to the reading room desk or to the Reserve (salle Marianne Delacroix).

Mezzanine

On the mezzanine are offered about 200 titles of periodicals during subscription. Graphzines can also be consulted.

Reading room seating

Places without number Reading room & Reserve	Exclusively for the consultation of fragile documents or large formats
From 01 to 36 Reading Room & Mezzanine	Consultation of library documents
From 50 to 77 Reading Room	Free work places

**In the event of a great affluence, the library may ask some readers who do not work on the collections to free their seat
Drinking and food on the ground floor only**

Library Reserve

It is located at the top floor, in the Marianne Delacroix room. Fragile or valuable works, very large sizes (large sheets) or requiring special handling and supervision are communicated.

Commercial catalogs and sales catalogs are also consulted in this "Reserve mode", either immediate or delayed communication.

Iconographic collections

The consultation of posters, wallpapers and printed canvases is done on digital supports and on slides

The albums on fashion, costume and models of ornament are in free access in room Marianne Delacroix.

In the library Reserve it is also possible to consult documents of decorative art, graphic art, popular and commercial imagery, postcards, samples of fabrics.

Wi-Fi

The City of Paris makes available to the public a WI-FI connection: it is necessary to select the network PARIS_WI-FI and to fill the form of the connection portal. The session lasts 2 hours.

Reproductions

A color copier / black & white can be used in the smaller room of the lending collection. Only documents after 1960 may be photocopied. The readers may photograph the documents with their own material.

The shooting in Reserve is subject to authorization

For any request for reproduction for commercial or publication purposes, you must request LA PARISIENNE DE PHOTOGRAPHIE

<http://www.parisiennedephographie.fr>

Forney Library

The Forney library is both a heritage and a loan library. It is devoted to decorative arts, crafts, fine arts and applied arts (fashion, design, graphics ...). It houses a large selection of printed documents, but also one of the most important collections of posters in France, wallpapers, postcards, labels and many other graphic documents. It also retains old fabrics and other textile samples.

Hôtel de Sens

A rare vestige of medieval civil architecture in Paris, the Hôtel de Sens was built from 1475 to 1519 by the Archbishop of Sens, Tristan de Salazar. Queen Margot, first wife of King Henry IV was accommodated there for a few months in 1606. Until the Revolution, the building was rented to private individuals. Sold as a national property, it was mutilated throughout the nineteenth century by successive owners until it became a modest industrial building. Classified Historical Monument in 1862, it was acquired by the city of Paris in 1911. It was then very much dilapidated. The restoration work, begun in the 1930s, did not end until 1961, when the Forney Library (created in 1886) settled within its walls.

Access

Hôtel de Sens

1, rue du Figuier Paris 4^e

Tél. : 01 42 78 14 60

Subway stations: Saint-Paul (line 1) or Pont-Marie (line 7)

Bicycle stations : 4010, St-Paul Pavée - 4009, Village St-Paul
4011, place du bataillon français de l'ONU

Contact

For in-depth research, consultation with appointment, the request should be addressed to bibliotheque.forney@paris.fr

Online

Online Catalog <http://bibliotheques-specialisees.paris.fr/>

My account: the default password is the birth date **DDMMYYYY**

Opening hours

Tuesday, Friday, Saturday: 1.00 pm - 7.30 pm

Wednesday, Thursday: 10.00 am - 7.30 pm

Opening hours exhibitions & gallery

From Tuesday to Saturday: 1 pm - 7 pm

